## **ANNUAL REPORT for 2008**

## MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4s)

Reporting period January 1, 2008 to December 31, 2008 Due June 30, 2009

USE OF THIS FORM IS MANDATORY By completing this Annual Report form, you are providing the Minnesota Pollution Control Agency (MPCA) with a summary of your status of compliance with permit conditions, including an assessment of the appropriateness of your identified best management practices (BMPs) and progress towards achieving your identified measurable goals for each of the minimum control measures as required by the MS4 Permit. If an MS4 determines that program status or compliance with the permit can not be adequately reflected within the structure of this form additional explanation and/or information may be referenced in an attachment. This form has significant limitations and provides only a snap shot of MS4 compliance with the conditions in the Permit. After reviewing the information MPCA staff may need to contact the MS4 to clarify or seek additional information. MPCA enforcement policy is to provide the opportunity to respond to any alleged violations before any enforcement action is taken.

## Submit your annual report by June 30, 2009 to:

Minnesota Pollution Control Agency Municipal Division 520 Lafayette Road North St. Paul, MN 55155-4194

This Annual Report may be submitted electronically via email to the MPCA MS4 Program mailbox: <a href="ms4permit@pca.state.mn.us">ms4permit@pca.state.mn.us</a>. If submitting electronically, this form must be sent via email from the person that is duly authorized to sign this form under the Owner/Operator Certification section. A confirmation email will be sent in response to electronic submissions. If you would like to obtain an electronic copy of the MS4 Annual Report for 2008 form, please visit: <a href="www.pca.state.mn.us/water/stormwater/stormwater-ms4.html">www.pca.state.mn.us/water/stormwater/stormwater-ms4.html</a>.

If you have further questions, please contact one of these MPCA staff members (call toll-free 800-657-3864). Note new numbers effective November 2008:

- Keith Cherryholmes 651-757-2270
- Joyce Cieluch 218-846-7387
- Scott Fox 651-757-2368
- Amy Garcia 651-757-2377

Cambridge City MS4			
Name of MS4			
Steven Wegwerth			
Name of Contact Person			
763-689-1800	swegwe	erth@cambridgepw.org	
Telephone (including area code)	Email A	Address	
300 3 <sup>rd</sup> Ave NE			
Mailing Address			
Cambridge	MN	55008	

	Media type	Number of media	Number of times published	Circulation/	Audience	
İ	Example: Brochures:	3 different brochures	published 5 times	about 10	0,000	
	Brochures:	4	Available at City Hall and on the City website			
	Newsletter:	Cambridge Chronicle	4-6- times per year	About 4	,000	
	Posters:					
	Newspaper articles:					
	Utility bill inserts:			-		
	Radio ads:					
	Television ads:					
Ca	ble Access Channel:					
	Other:					
If y	ou use a stormwater V	Web site as a tool to distribute	stormwater educational material	ls:		
Wh	at is the URL: www.c	i.cambridge.mn.us				
Но	w many hits to the sto	rmwater page during 2008:				
Dic	l you hold stormwater	related events, presentations	to schools or other such activities	s 🗌 Yes 🖂 No		
If y	es, please describe:					
В.	components for a Margor that MCM). You MCM 1: No MCM 2: No MCM 3: No MCM 4: No MCM 5: No MCM 5: No	inimum Control Measure (Manay include an attachment in the started Research Detention Research Research Detention Research	ach area of your stormwater educe CM) check the one box that most further explanation is desired.  Evelopment Early Implements	ation Program	in place in place in place in place in place in place	
	Have you developed partnerships with other MS4s, watershed districts, local or state governments, educational institutions, etc. to assist you in fulfilling the requirements for Minimum Control Measure 1?  ☐ Yes ☐ No				⊠ No	
D.			nip to meet the requirements of the lof effort exceeded 10 hours): _	nis MCM and		
\# <b>!</b> _	nimum Control Mea	sure 2: Public Participat	ion/Involvement [V.G.2]			
	Did you hold a public	meeting to present accompli	shments for calendar year 2008 a WPPP)? [Part V.G.1.e] If no, ex		⊠ Yes	□ No

Minimum Control Measure 1: Public Education and Outreach [V.G.1]

C.	. How many citizens attended specifically for stormwater (excluding board/council members and staff/hired consultants)? None				
D.	Was the public meeting a stand-alone meeting for stormwater or was it combined with some other function such as a City Council meeting?	☐ Stand-ale			
E.	Each MS4 must receive and consider input from the public prior to submittal of your annual report. Did you receive written and/or oral input on your SWPPP? [Part V.G.2.b.1-3].	☐ Yes	⊠ No		
F.	Have you revised your SWPPP in response to comments received from the public in calendar year 2008 or early 2009 (if meeting held in 2009)? [Part V.G.2.c] If <i>yes</i> , describe. Attach a separate sheet if necessary:	☐ Yes	⊠ No		
M	inimum Control Measure 3: Illicit Discharge Detection and Elimination [V.G.3]				
de	ne permit requires MS4s to develop, implement and enforce a program to detect and eliminate illifined in 40 CFR 122.26(b)(2) in your SWPPP. You must also select and implement a program of appropriate goals for this minimum control measure.				
A.	Have you completed a storm sewer system map in accordance with the requirements of the permit? (MPCA assumes that completed maps will still need updates and corrections as changes occur).	⊠ Yes	□No		
	If yes, describe the form in which the map is available:				
	☐ Hardcopy only ☑ GIS system ☐ CAD ☐ Other system:				
	If no, please explain:				
	NOTE: The storm sewer system map was to be completed by June 30, 2008. [Part V.G.3.a]				
В.	Has an ordinance or other regulatory mechanism been adopted to prohibit illicit discharges or other non-stormwater discharges from entering your system? Provide the date for the most relevant part of the regulatory mechanism that was adopted or estimated date of adoption:	⊠ Yes	□ No		
C.	Have you completed the tasks associated with the schedule listed on BMP Summary Sheet 3c-1 in your program for illicit discharge detection and elimination? (attach additional information if needed)	⊠ Yes	□ No		
	Indicate the status of development for tasks associated with BMP Summary Sheet 3c-1:  ☐ Not started ☐ Research ☐ Development ☐ Implementation ☒ Program in place				
D.	Have you completed the tasks associated with the schedule listed on BMP Summary Sheet 3d-1 for your Public and Employee Illicit Discharge Information Program?	⊠ Yes	□No		
	Indicate the status of development for tasks associated with BMP Summary Sheet 3d-1:  ☐ Not started ☐ Research ☐ Development ☐ Implementation ☒ Program in place				
Mi	nimum Control Measure 4: Construction Site Stormwater Runoff Control [V.G.4]				
s	The permit requires that each MS4 develop, implement, and enforce a program to reduce pollutants in any stormwater runoff to your small MS4 from construction activities within your jurisdiction that result in a land disturbance of equal to or greater than one acre, including the disturbance of less than one acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb one or more acres (include if your MS4 established a smaller site size). [Part V.G.4.]				
A.	Have you adopted an ordinance or other regulatory mechanism that regulates stormwater runoff from construction activities that results in a land disturbance of greater than or equal to one acre and/or less than one acre that is part of a common plan of development or sale that will ultimately disturb one acre or more? <b>NOTE:</b> Your regulatory mechanism must be fully developed and implemented within six months from the extension of permit coverage.	s e	] No		

В.	A complete copy of your erosion and sediment control ordinance or other regulatory mechanism addressing the requirements of Part V.G.4 of the Permit must be submitted with this Annual Report. This documentation may be submitted in hard copy, as a separate electronic file, or electronically attached to this Annual Report. Have you submitted a copy of your erosion and sediment control ordinance or other regulatory mechanism?				
	Check here if you have No Regulatory Authority				
C.	components and pollution prevention management measu Check all that apply and include a citation for each check the documents submitted with this Annual Report. If you	among the criteria used to evaluate the effectiveness of this program. Which of the following BM collution prevention management measures have been incorporated into your regulatory mechanism bly and include a citation for each checked measure outlining specifically where it can be located in bmitted with this Annual Report. If you are utilizing the "Other Regulatory Mechanism" options the same manner and follow the above submittal procedures.			
R	MP Component/P2 Measure	Citation (Ordinance, Rule, Statute, Code, MOU, or other official agreement, page #, paragraph, line item, or other reference)			
	Temporary erosion controls	Title XV Land Use, Chapter 152, Section 152.04			
00004400	Record keeping for rainfall and inspections	Title XV Land Use, Chapter 152, Section 152.04,			
	Permanent erosion controls	Title XV Land Use, Chapter 152, Section 152.04			
$\boxtimes$	Waste controls for hazardous waste	Title V, Chapter 50; Title IX Chapter 92; Title XV Chapter 156.067			
$\boxtimes$	Waste controls for solid waste	Title V, Chapter 50; Title IX Chapter 92; Title XV Chapter 156.067			
$\boxtimes$	Dewatering and basin draining	Title XV, Section 152.04 B(9)			
$\boxtimes$	Regular inspections by site operators	Title XV Land Use, Chapter 152, Section 152.04			
	Site plan submittal including erosion and sediment ntrol BMPs	Title XV Land Use, Chapter 152, Section 152.04			
$\boxtimes$	BMP maintenance	Title XV Land Use, Chapter 152, Section 152.04			
$\boxtimes$	Site plan review and approval prior to activity on site	Title XV Land Use, Chapter 152, Section 152.04			
$\boxtimes$	Permanent stormwater management facility approval	Title XV Land Use, Chapter 152, Section 152.04			
	Other:				
	Your ordinance or regulatory mechanism must include sar mechanisms. Which of the following enforcement mechan mechanism? Check all existing and added sanctions for 20 where each mechanism can be located in the documents su	nisms are contained in your ordinance or regulatory 008. Include with each checked measure a citation outlining abmitted with this Annual Report.			
En	nforcement Mechanism	Citation (Ordinance, Rule, Statute, Code, MOU, or other official agreement, page #, paragraph, line item, or other reference)			
$\boxtimes$	Verbal warnings	Title XV Land Use, Chapter 152, Section 152.08			
$\boxtimes$	Written warnings	Title XV Land Use, Chapter 152, Section 152.08			
$\boxtimes$	Stop-work orders	Title XV Land Use, Chapter 152, Section 152.08			
$\boxtimes$	Fines	Title XV Land Use, Chapter 152, Section 152.08			
	Forfeit of security bond money	Title XV Land Use, Chapter 152, Section 152.08			
V. Comp	Withholding of certificate of occupancy	Title XV Land Use, Chapter 152, Section 152.08			
1	Other:	a de la companya del companya de la companya de la companya del companya de la co			

	of enforcement actions you used for const s or note those for which you do not have a		ing	
	Number of actions			
☐ Yes Notice of violation	#	No Autho	rity 🗌	
☐ Yes Administrative fines	#	No Autho	rity 🗌	
☐ Yes Stop Work Orders	#	No Autho	rity 🗆	
☐ Yes Civil penalties	#	No Autho	rity 🗌	
☐ Yes Criminal actions	#	No Author	rity 🗌	
☐ Yes Administrative orders	#	No Author	rity 🗆	
F. Does your regulatory mechanism address the regulation of construction sites which disturb less than one acre?  If yes please cite where this is addressed in the documents submitted with the Annual Report				
G. How many construction sites were inspected for compliance with your erosion and sediment control regulatory mechanism during the 2008 calendar year				
H. On average, how many times each, or with what frequency, are construction sites inspected (e.g., weekly, monthly, etc.)?				
I. Do you prioritize certain construction  If yes, based on what criteria?	☐ Yes ⊠	No		
Minimum Control Measure 5: Post-c Redevelopment [V.G.5]	onstruction Stormwater Manageme	nt in New Development and		
development and redevelopment projects including projects less than one acre that small MS4. Your program must ensure the must also select and implement a program	op, implement, and enforce a program to within your jurisdiction that disturb an are part of a larger common plan of develoat controls are in place that would preven of appropriate BMPs and measurable go sociated with this minimum control measurable with this minimum control measurable.	area greater than or equal to one opment or sale that discharge into it or reduce water quality impacts oals for this minimum control me	e acre, o your s. You easure.	
A. Have you developed and implemented structural and/or non-structural BMPs	strategies which include requirements for appropriate for your community?	a combination of Yes 1	No	
runoff from new development and rede	chanism currently in place to address post- evelopment projects to the extent allowable nism was adopted or estimated date of adop	under law?	No	
C. Is a plan in place to ensure adequate lo result of these requirements?	ng-term operation and maintenance of BM	Ps installed as a Xes 1	No	

D.	D. How are you funding the long-term operation and maintenance of your stormwater management system? (Check all that apply)					
	☐ Grants					
	Stormwater utility fee					
	☐ Taxes ☐ Other:					
	Other					
Mi	nimum Control Measure 6: Pollution	Prevention/God	od Housekeeping fo	or Municipal O	perations [V.G.6]	
cor mu	e permit requires each MS4 to develop an apponent and has the ultimate goal of prevest include employee training to prevent are intenance, fleet and building maintenance, r	nting or reducing ad reduce stormw	pollutant runoff from ater pollution from ac	municipal operativities such as	ntions. Your program park and open space	
Α.	Is your MS4 current on development of all 6 as indicated in the timeline/implementation			Sheets for MCM	⊠ Yes □ No	
В.	Indicate the total number of structural polletc) within your MS4, how many were inspontain structural pollution control devices	pected, and calcula	ate the percent inspect			
		Total Number	Number Inspected	Percentage		
	Structural Pollution Control Devices:	1	1	100		
C.	Did you repair, replace, or maintain any str	uctural pollution	control devices?		⊠ Yes □ No	
D.	For each BMP below, indicate the total nur were inspected, and calculate the percent in		MS4, how many of eac	ch BMP type		
	Structure/Facility Type	Total Number	Number Inspected	Percentage		
	Outfalls to receiving waters	73	20	26		
	Sediment basins/ponds	56	16	29		
	TOTAL	129	36	29		
Sec	ction 7: Impaired Waters Review					
New Artists						
list	permit requires that any MS4 that discharged of impaired waters under Section 303(d) ranted to reduce the impact of your discharged.	of the Clean Wa				
rule	MPCA has provided an MS4 Mapping tool s. It can also help MS4 staff and stakeholders including impaired waters. Please go to	rs view relationsh	ips between an MS4 a			
	://www.pca.state.mn.us/water/stormwater/s			S4 mapping tool"	under "Maps of	
	4s" and rate this web mapping tool for its us					
	harge to, including impaired waters as defin			ptional) :		
1	Not Useful at all 🗌 Somewhat Useful 🛛	Useful  Very	Useful 🔲 Other:			
(	Check here if your MS4 has no impaired wo	ıters: 🔲				
Add	litional Comments on the MS4 Mapping	Tool can be emai	iled to: paul.leegard@	pca.state.mn.us	3	

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Se	ction 8: Additional SWPPP Issu	es		
A.	Did you make a change to any identified BMPs or measurable goals in your SWPPP since your last report? [Part V.H.] If yes, explain: SWPPP was submitted in early 2007 and 2007 Annual report was based on that submittal. As part of the SWPPP review process, MPCA staff had comments and requested changes to the SWPPP the were finalized following approval by MPCA. The revised SWPPP was submitted in July 2008.			⊠ Yes □ No
В.	Briefly list the BMPs using their uni SWPPP or any measurable goals tha changed: (Attach a separate sheet if record. No othe changes have been n	t will be changed in your necessary) MPCA has the		
C.	Did you rely on any other entities (Myour SWPPP? If yes, please identify project work. Contractors for the contractors for the contractors.)	them and list activities the	ey assisted with: Consultants for design	⊠ Yes □ No
Ow	ner or Operator Certification			
			implementation must sign the annual ro MS4 permit application or a successor.	eport. This person
acco sub gath (Mi	ordance with a system designed to mitted. Based on my inquiry of the p nering the information, the information	assure that qualified per verson or persons who ma in submitted is, to the best at there are significant p	tents were prepared under my direction sonnel properly gathered and evaluated nage the system, or those persons direct of my knowledge and belief, true, accurant enalties for submitting false information.	d the information by responsible for rate, and complete
X				
	Authorized Signature (This person meto sign the annual report for the MS4 sent from this person's email address Signature status)	. Electronic submissions r		
W	/egwerth	Steven	Director of Public Works	
30	ast Name 00 3 <sup>rd</sup> Ave ME	First Name	Title	
	failing Address	M	55000	
_	ambridge ity	MN State	55008 ZIP code	
	63-689-1800		@cambridgepw.org	
-	elephone (include area code)	E-mail Add		